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ACCOUNTING BY INDIVIDUAL FOR ADVANCE			01-00763A0003006\$60\$1612 In)									VOUCHER NO. (Finance use only)		
			PERIOD OF ACCOUNTING											
			FROM 31 December 19			756 22 April 1957					25X1A			
RECEIPTS												EMENTS		
				- 0 -	3	VOUCHER NUMBER	1	DATE			RIPTION AMOUNT			
			25X1A							iting C	Construction			
ECEIPT DATE	DESCRIPTION				Accounting					ting A	& E			
28/12/ 5 6 25/2/5 7	Advance Advance						 							
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J 20/2/2	Advance .						┼	-						
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E SIGNATURE OF AUTHORIZING OFFICER										PAYEE				
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		37			i e e e e e e e e e e e e e e e e e e e				20/1/					
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CHER NO. 7-12		DATE 2-6	-	0.5	- \/ 4					VOUCHER	NO. 7-1	12		
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23-39 DESCRIPTION - ALL OTHER ACCOUNTS				40 - 42	PAY	OBLIG	53	54- 57		•67 LEDGER	68•70 DUE	7 1-80 AMOUNT		
			. 34-39	EXPEND	PER.	ER. REF. NO.	. 1 ' ' 1	GENERAL LEDGER		62.67 ck. no.	DATE OBJECT CLASS	AMOU	JNT	
DESCRIPTION - A/P ITEMS 13-33 DESCRIPTION - ADVANCE ACCOUNTS 13-24			PAYABLE	CODE	CODE			ACCT. NO.				DEBIT	CREDIT	
DESCRIPTION ADVAN	CE ACCOUNTS 13-24		VOU. NO.	†		EMP. NO.	 			X YOU.NO.		 		
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Sanitized - Approved For Release : CIA-RDP61-00763A000300090010-2

Sanitized - Approved For Release : CIA-RDP61-00763A000300090010-2

SECRET

INSTRUCTIONS

- 1. If funds, in the form of other than U.S. Dollars were on hand, received, or disbursed during the accounting period, all pertinent data, i.e., rate, method of acquisition, etc., must be shown. If advances have been made to third parties, enter the total of such advances outstanding at the beginning of the accounting period on line la.
- 2. If more space is required to explain receipts, prepare receipt form, number and attach hereto. In every case, completely identify the source of receipts.
- 3. Attach a voucher for each expenditure and assign a number thereto in numerical sequence. The voucher may be the receipt obtained from the payee. When a receipt is not obtained, prepare a certificate and attach as a voucher. When space on form is not sufficient to list all vouchers, prepare a listing on a separate sheet and enter the total under item 3. If advances to third parties are outstanding at the close of the accounting period, attach an itemized list and enter the total on line 3a.
- ·4. Final credit will not be given for disbursements which are advances to be accounted for. When accounting for advances are obtained, list as expenditures or refund of cash, as appropriate.
- 5. Total receipts entered on the line "Total to Account For" must agree with the total disbursements entered on the line following "Total Accounted For."